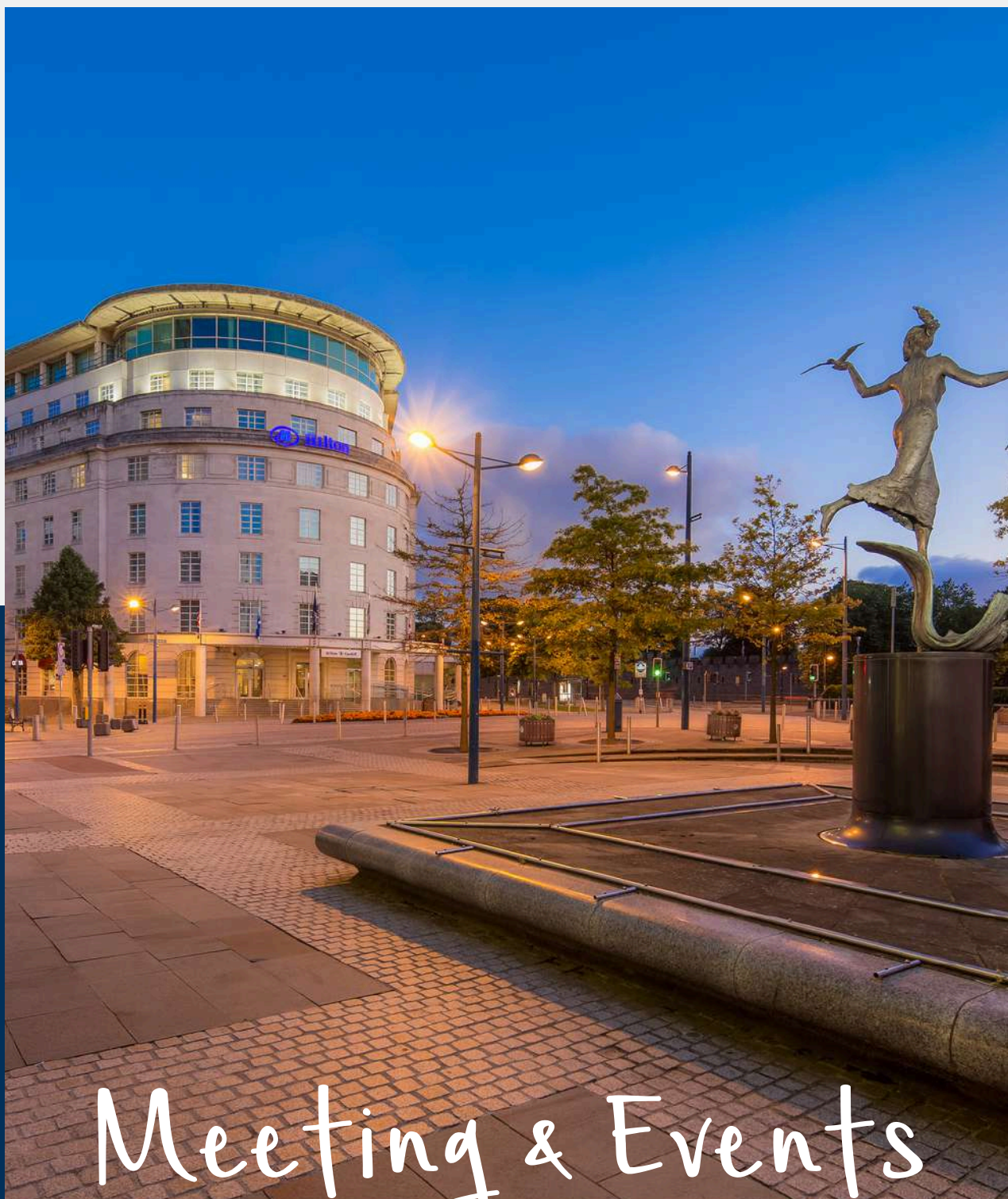


Plan your perfect event with us



Meeting & Events Fact Sheet



Hilton

CARDIFF

Contents

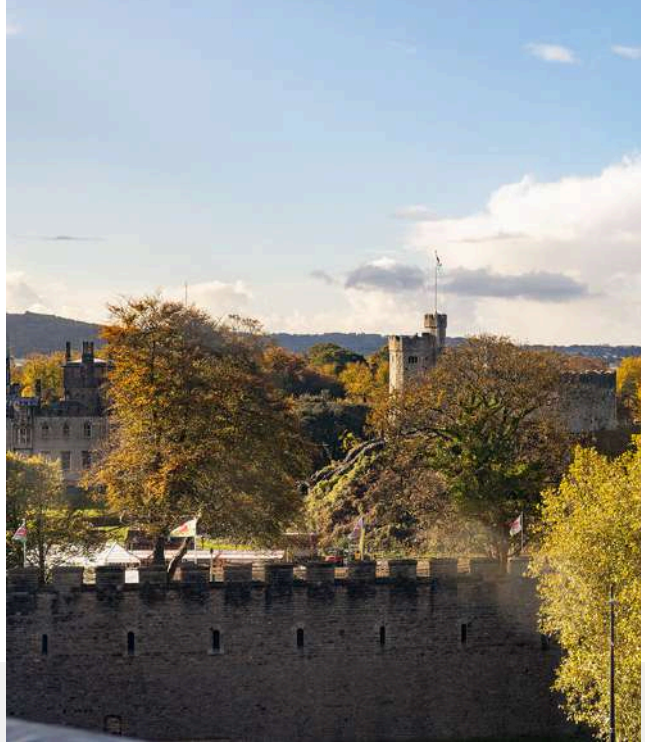
- 03 **About**
- 04 **Floor Plan**
- 05 **Ground Floor - Ballroom**
- 06 **First Floor - The Gardens**
- 07 **Our Packages**
- 08 **Impress at Hilton Cardiff**
- 09 **Capacity Chart**
- 10 **Inclusion Chart**
- 11 **Contact Us**



Hilton

CARDIFF

About



Hilton Cardiff is perfectly situated in the heart of the city centre, directly opposite the iconic Cardiff Castle. Boasting excellent transport links—including proximity to train and bus stations as well as Cardiff Airport—it's the ideal venue for hosting meetings and events, whether you're arriving from across town or across the globe.

423 sq. m.
TOTAL EVENT SPACE

274 sq. m.
LARGEST ROOM SETUP

6
MEETING ROOMS

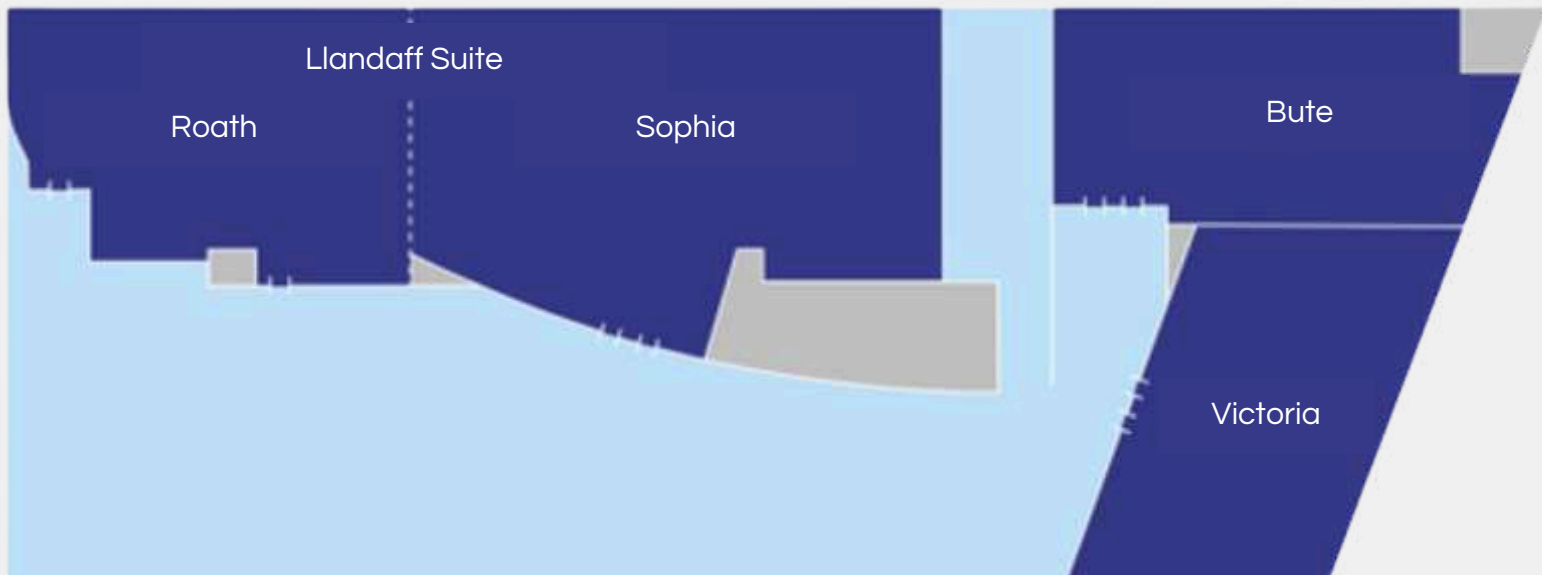
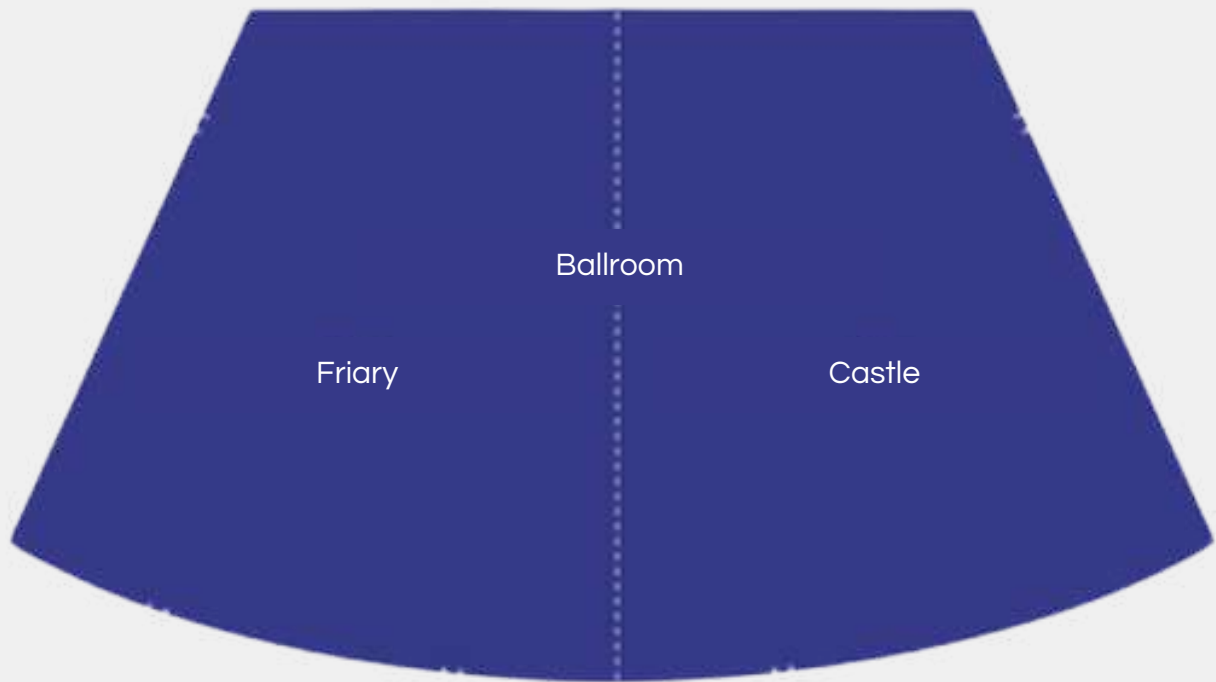
202
GUEST ROOMS



Also Home to...

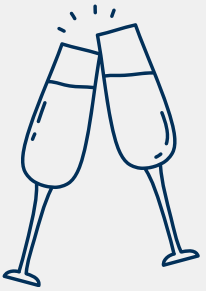


Floor Plan



Ground Floor

The Ballroom



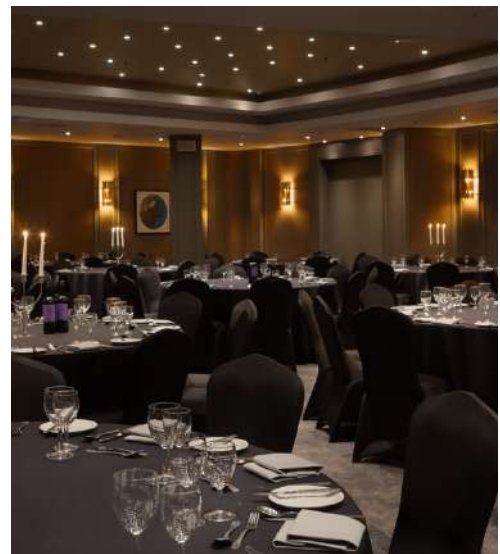
Our ground floor features The Ballroom, our largest and most versatile event space, ideal for grand occasions such as weddings, gala dinners or large-scale conferences, and corporate meetings.

As an added benefit, The Ballroom includes complimentary access to our stunning Atrium, complete with its own bar—an elegant setting for pre-event receptions. Guests can also enjoy the Ballroom Foyer, a spacious breakout area perfect for cloakrooms, photo booths, or other event enhancements. For added flexibility, The Ballroom can be seamlessly divided into two twin spaces: the Castle Suite and the Friary Suite. These adaptable rooms are ideal for mid-sized events or as breakout areas for exhibitions, workshops, and networking sessions.

Whether you're planning an intimate gathering or a large-scale function, our event spaces offer the perfect blend of elegance, functionality, and versatility.

Ballroom Benefits:

- 2 x 86 inch screens
- PA system to include lectern and roving microphones
- Surround sound
- Lectern
- Stage
- Dance Floor
- Refurbished 2023



First Floor



'The Gardens' is a bespoke brand designed exclusively for our newly refurbished first-floor event rooms and meetings lounge, completed in 2024. Inspired by its sister brand, Graze, this thoughtfully curated space was created with sustainability at its core.

Our four elegantly designed rooms pay homage to Cardiff's iconic gardens and green spaces:

- Roath Suite
- Sophia Suite
- Victoria Suite
- Bute Suite

For larger gatherings, the Sophia Suite and Roath Suite seamlessly combine to form The Llandaff, offering enhanced flexibility for events and meetings.



These versatile spaces are ideal for private board meetings, confidential interviews, and intimate gatherings, including elegant birthday or corporate dinner parties. Not sure which room is right for you? Get in touch with our events team now via events.cardiff@hilton.com

Is sustainability a priority for you and the events you plan? Here's how we're making a difference:

- Seed Station – Located on the first floor, our seed station encourages guests to cultivate their own gardens, supporting biodiversity and helping natural habitats thrive.
- Measuring Your Impact – Curious about the environmental footprint of your event? With Hilton's LightStay Calculator, we can provide insights to help you make more sustainable choices.
- Reducing Waste – We're committed to providing everything you need for a productive meeting, from notepads to pens—while minimizing waste. That's why these resources are available upon request, ensuring sustainability without compromise.



Our Packages



Day Delegate Rate

Our Day Delegate Packages are great for those meetings & conferences with 10+ delegates and include:

- Meeting Room Hire
- 3 Servings of Tea & Coffee
- 2 Course Buffet Lunch with Coffee
- Data Projector & Screen
- Flipchart & Pens
- Stationary
- Mineral Water
- VAT



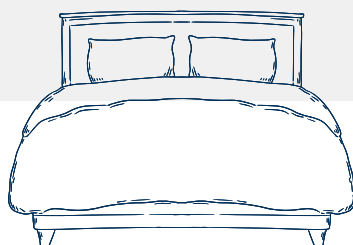
Personalised Event Packages

We understand that every event is unique. Whether you're planning a grand Gala Dinner with a meticulously curated three-course menu, a charity ball designed to impress, a school prom or society gathering, or a festive end-of-year celebration, we have everything you need to bring your vision to life. Simply share your event requirements, and we'll take care of the rest.



Bedroom Booking Link

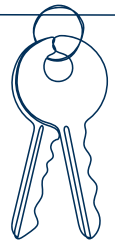
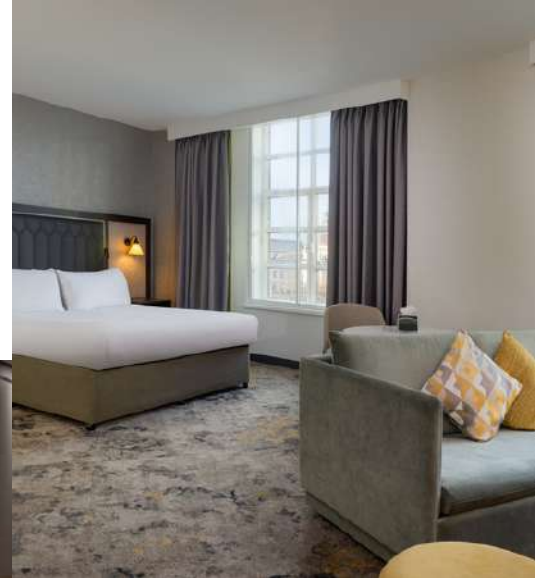
For a seamless experience and to ensure your event attendees enjoy a comfortable night's sleep, consider using a personalised booking link. This convenient option allows you to bypass the hassle of managing rooming lists and upgrades, offering your guests up to 15% off the best available B&B rates, all the way until the hotel is sold out.



Impress at Hilton Cardiff

Want to give your guests that VIP experience? Why not treat them to these special extras:

Hilton Cardiff offers a variety of room options to suit your needs, from elegant suites to rooms with exclusive access to our Executive Lounge. Here, your VIP guests can enjoy a private space, complete with unlimited beverages and snacks. Upgrades are available starting from just £60.



Ensure your special guests have a truly memorable experience by providing them with the perfect amenities to unwind and relax, away from the event's demands. Consider booking a sophisticated evening for them at our Bar & Restaurant Graze, offering stunning views of the Castle, or treat them to a rejuvenating spa session and massage at Flex Leisure Club for the ultimate relaxation.



Capacity Chart

Event Room Name	Floor	Boardroom	U-Shape	Theatre	Classroom	Cabaret	Banquet	Dinner Dance
Ballroom	Ground	-	60	350	150	150	290	240
Castle	Ground	36	34	170	70	70	140	125
Friary	Ground	36	34	170	70	70	140	125
Llandaff	1st Floor	40	35	90	30	56	80	-
Roath	1st Floor	28	20	40	18	30	40	-
Sophia	1st Floor	30	28	50	24	35	50	-
Bute	1st Floor	14	-	-	-	-	-	-
Victoria	1st Floor	16	16	20	16	-	20	-

Inclusions Chart

Event Room Name	Air-Conditioning	Sound System	Blackout	Natural Daylight	Dimmer	Projection Facilities	Public Address System
Ballroom							
Castle							
Friary							
Llandaff							
Roath							
Sophia							
Bute							
Victoria							

Contact Us!



Hilton Cardiff Meetings & Events
events.cardiff@hilton.com
02920 646345

Link to our events page:

